

**From:** [Coltrain, Katrina](#)  
**To:** [Amy.Brittain@deq.ok.gov](mailto:Amy.Brittain@deq.ok.gov); [Little, Bill](#)  
**Subject:** RE: Wilcox Post Card flyer for Oct 21 meeting  
**Date:** Monday, September 28, 2015 9:53:38 AM

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Whatever has worked in the past, let's do that.

Katrina Higgins-Coltrain  
Remedial Project Manager  
US EPA Region 6  
LA/OK/NM Section  
1445 Ross Avenue  
Dallas, Texas 75202  
214-665-8143

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**From:** Brittain, Amy [mailto:[Amy.Brittain@deq.ok.gov](mailto:Amy.Brittain@deq.ok.gov)]  
**Sent:** Monday, September 28, 2015 9:37 AM  
**To:** Coltrain, Katrina; Little, Bill  
**Subject:** RE: Wilcox Post Card flyer for Oct 21 meeting

I know that Todd got it on the calendar of events. But he has not done the press release yet. I can have another project manager work on it this week. I will let you know a contact soon. Is a press release okay or do you want it published in the paper?

Amy

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**From:** Coltrain, Katrina [mailto:[coltrain.katrina@epa.gov](mailto:coltrain.katrina@epa.gov)]  
**Sent:** Monday, September 28, 2015 9:32 AM  
**To:** Little, Bill  
**Cc:** Brittain, Amy  
**Subject:** RE: Wilcox Post Card flyer for Oct 21 meeting

Hi Bill, thanks for the quick flyer. I had just a couple of edits/inclusions.

I think Todd may have drafted the newspaper notice, and I am not sure who he coordinates with. He is out this week, so please try and find out and coordinate with that person to find out if they will be putting the notice in the paper or if we need to.

thanks

Katrina Higgins-Coltrain  
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**From:** Little, Bill  
**Sent:** Monday, September 28, 2015 9:20 AM  
**To:** Coltrain, Katrina  
**Subject:** RE: Wilcox Post Card flyer for Oct 21 meeting

Invite attached. Please review and return. Do you want to mail and run a newspaper notice or just mail the invite? I will set up the Mayors meeting today.

Thanks,  
Bill

Bill Little  
Region 6 USEPA  
Community Involvement  
Coordinator/SEE  
214.665.8131  
[little.bill@epa.gov](mailto:little.bill@epa.gov)



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**From:** Coltrain, Katrina  
**Sent:** Friday, September 25, 2015 2:57 PM  
**To:** Little, Bill  
**Cc:** Todd Downham  
**Subject:** Wilcox Post Card flyer for Oct 21 meeting

Bill, will you please draft up a flyer to be mailed out next week to the folks on the mailing list. The meeting is on Wednesday, Oct 21 and will be held from 5 to 7. From 5 to 530 epa and deq qill be available to meet with folks prior to the presentation that will begin at 530pm.

Also, will you please set up a meeting with the mayor for that morning. If the mayor is not available that morning, then please try for the day before (October 20).

THANKS

Katrina Higgins-Coltrain  
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